



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

STAYCATION

YMCA OF MONTCLAIR

SCHOOL VACATION PROGRAM

For grades 1st-7th



2018-2019

PROGRAM FEES:

To qualify for the Member rate your child must be a current YMCA of Montclair Member. Prices below are per child.

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| Family Membership Rate per child/per day \$65 | Youth membership only rate per child/per day: \$75 | Community/non-member rate per child/per day \$85 |
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Note:
When the Montclair district PLUS other schools are closed, the program is generally held at the Charles H. Bullock School on Washington Street. The exception is during the Christmas Holiday break when program will be held at the YMCA Geyer Family Center, 159 Glenridge Avenue, Montclair.

When all other districts except Montclair are closed, the program is usually held at the YMCA of Montclair on Park Street. Locations will be emailed to all families who register.

PROGRAM HOURS

Sign in begins at 7:30 a.m. Program ends promptly at 6:30 p.m. Early pickups are possible-just let us know what time at drop off. If we are on a field trip, we will let you know our anticipated return time.

REGISTRATION AND PAYMENT: Registration is required on line via CampMinder (on our website)

<https://montclairymca.campintouch.com/ui/forms/application/camper/App>

Please note that there are required "register by dates" for all members and non-members alike. In order for us to have adequate staff-to-child ratios, sufficient supplies and plenty of elbow room for the kids, we must maintain our register-by-dates.

LATE REGISTRATIONS

We realize there are some unforeseen circumstances which may require an exception with a late registration. If and when possible we can accommodate your request, a **\$10 per child late fee** will be charged in addition to the daily rate. Please note, we may not be able to accommodate your last minute request due to staff ratios, payments made for trips and bus space. Full payment along with any late fees must be made at the time of registration if we are able to accommodate you.

CANCELLATIONS

Any cancellations must be made 4 business days in advance of the date registered for. Please note that all refunds are charged a 25% Administration Fee.

If you cancel less than the 4 required days when a field trip has been scheduled you will not be eligible for a refund if advanced tickets or similar was purchased for the trip. We will do our best to keep families well informed of any planned field trips with as much detail as possible.

DAILY PROGRAM INFORMATION

All families will receive an email 1-2 days prior to their registered day with additional information including the program location and any special event. Please ensure you give us your correct email address in order to get updated information.

Emails will be sent out via Campminder/Campintouch and via Constant Contact. Please be sure to enter your correct email address when registering.

ATTENDANCE

Staycation requires a minimum of 15 children per day to be enrolled in order to operate. Feel free to tell your friends and neighbors about the program! Send the kids to us and you and your friends can have a child-free day and have some fun! Parents will be notified of any cancellations and will be offered a credit or a refunded in full in these cases.

MANNERS

If your child is asked to leave the program due to unsuitable behavior, no refunds or credits will be given. If your child is registered for more than one day, the YMCA of Montclair reserves the right to decide if the child will be able to return the following date. If it is decided they are not a good fit for the program, a refund will be given in those instances.

FINANCIAL ASSISTANCE: The YMCA has limited funding available for partial scholarships. Financial assistance forms are available at our Membership desk. Registration will be accepted once your financial assistance has been approved.

DRESS

Keep in mind we play, have art and go outside. Sneakers are required! Light jackets needed for late afternoons.

SIGN IN

Begins at 7:30. Any earlier and you will have to wait with your child. **PICK UP** and sign out for the afternoon is no later than 6:30. A late fee of \$1 a minute will be charged starting at 6:31p.m. and will be due when you arrive. If you are stuck in traffic we understand-just give us a call or let us know who you are sending to pick up for you. **Staycation Cell is: 973-908-7831**

LUNCH & SNACK

Each child needs lunch, drink and snack each day. Please don't forget utensils. We do not have access to anything to heat meals so please plan accordingly. We ask that you to try and provide 'nut free' meals.

NUT FREE

We want to maintain the safety of youth with nut allergies. If child has lunch or snack items containing nuts, please notify the staff at drop off in the morning. We also talk to the group at every food time and remind them that "*sharing is caring*"; we do not share food.

FIELD TRIPS

Sometimes we are able to take the kids on a field trip-generally no more than an hour bus ride to and from-and varies from inside activities to outside ones. More information regarding any possible trips will be made available closer to those dates when possible. As much as we would like to plan in advance, it is not always possible. Please note that if there is a field trip and you do not wish for your child to participate, there will not be other options for child care. In these cases we will credit/refund you for the day.

Exception: when Montclair schools are closed. If you do not want your child going on the trip, they **MIGHT be able to go to the Geyer Family center Staycation program (for Pre-K/K youth).*

SWIMMING

Only available when the program is held at either the Park St. Branch or the Geyer Family Center.

PERSONAL ITEMS/TOYS/ELECTRONICS: We do not recommend any hand held devices, games, cell phones and personal objects without permission from the program director. The YMCA is not responsible for lost or stolen items. **BOOKS** are highly recommended and encouraged. We add reading time immediately after lunch every day. It's also a great time to get some homework done if they have any.

FRIENDS AND SIBLINGS

The entire group will have plenty of time to be together. There are times during the day when the group is altogether as well as broken into smaller groups primarily by grade.

AUTHORIZED PERSONS FOR PICK UP

These persons must be listed on your registration form. If there are any day to day changes, please let the staff know in the morning. We cannot accept over the phone authorizations and we do require ID until we get to know you.

MEDICATIONS

Any medication including inhalers and Epi-pens should be given to staff in the morning at drop off. Any medication must be in the original package with instructions for use (preferably a doctor's note).

ACCIDENTS

Kids are kids and minor injuries occur. The team will do their best to notify parents by the end of the day if anything happened. Please note if it is something we deem as serious, you will be notified immediately.

For more information please call the Youth, Teen & Family Department:
973-415-6102 or kgriffiths@montclairymca.org

Staycation Cell #: 973-908-7831 (only on Staycation days)